



City of Leoti, Kansas

CODE ENFORCEMENT OFFICER

Help Wanted CODE ENFORCEMENT OFFICER

The City of Leoti is hiring for the position of Code Enforcement Officer

CODE ENFORCEMENT OFFICER--Performs technical level work in ensuring that all codes and ordinances are adhered to throughout the City of Leoti.

The successful candidate for this position will be able to recognize conditions that constitute code violations in the City of Leoti; use effective inter-personal techniques to interact with citizens and the public when explaining city health, public safety, peace, fire, traffic, zoning/land use codes and permit requirements; analyze potential code violations accurately and be able to adopt effective resolution processes; research and interpret land use, zoning, planning, and investigations; prepare comprehensive reports and deliver oral and written presentations; carry out duties with a minimum of supervision.

There will be no budgetary/supervisory responsibilities within the job scope.

Position requires high school or GED. One or more years of code inspection work involving interpreting and enforcing compliance to codes and issuing of citations is preferred but training will be provided to the successful applicant. Business or vocational school training in construction or craft trades is preferred. A valid Kansas Commercial Driver s License will be required.

Compensation will be commensurate with experience and ability. The City of Leoti is an Equal Opportunity Employer which offers generous salary and benefits packages. Compensation will be commensurate with experience and ability. All offers of employment are conditional upon the successful completion of a post-offer physical exam, drug and alcohol testing and thorough background check which includes a driving record.

Please contact the City of Leoti at 620-375-2341 for application packet. Return application and resume to:

City of Leoti
PO Box 7E
Leoti, KS 67861