

**K.A.C.E. BOARD MEETING
OCTOBER 18, 2007**

President Leslie Fonseca called the meeting to order at 11:20 a.m. Meeting held at Bonner Springs City Hall.

I. ROLL CALL

Board members present: President Leslee Fonseca, 1st Vice President Skip Moon, 2nd Vice President Wayne Wilson, 3rd Vice President Shane Pruitt, Sergeant At Arms James Stuart, Treasurer Tom Yahl, Past President Kim Bauer.

II. APPROVAL OF BOARD MINUTES

Tom Yahl made a motion to approve the minutes from the August 29, 2007 board meeting which was seconded by Skip Moon. Vote unanimous to approve.

III. OFFICER REPORTS

President Leslie Fonseca reported on her attendance to the AACE Conference. Angel Fullington accompanied her. Leslie said that while it was not well attended and some of the topics discussed covered the same issues that she had previously been trained on, the networking was great. She also wanted to extend her gratitude to the board for their work on getting the fall conference put together. Additionally, she thanked Wayne Wilson for his work, and the assistance of Debbie Ward in getting the certification program up-to-date.

1st Vice President Skip Moon reported on his work with the Strategic Planning and will email out a draft prior to the Spring Conference. He is looking forward to the input from the fall conference roundtable discussions.

2nd Vice President Wayne Wilson said that the certification hours of the members have been documented and the certificates printed out. They will be handed out at the fall conference. He is also working on gathering information from members on educational ideals for training opportunities. Kim Bauer made a suggestion to Wayne to advertise about the Kansas Disaster Assessment training that will be held in December, presented by Jim Hendershot.

3rd Vice President Shane Pruitt said that he will be contacting Pearline from KCMO and will be sending out brochures to their members regarding our fall conference.

Treasurer Tom Yahl passed out the financial report. Currently KACE has 112 members. He will be contacting members of the budget committee to meet in the near future. Tom said that he renewed the bonding and liability insurance. Skip suggested to Tom that he do a small presentation at the fall conference at the first part of the strategic planning portion of the conference and provide the attendees with the financial report so that they will feel more informed and know how the money is spent.

Sergeant at Arms James Stuart – no report

Secretary Barbara Bille reported that the snacks have been ordered and informational items from the City of Bonner Springs have been gathered to put in a packet for the conference.

Kim Bauer – no report

IV. OLD BUSINESS

Fall Conference 2007

Kim Bauer reported that the conference committee had met. Signs will be posted to help attendees find the barn at the Ag Hall. In addition, maps were sent out. She asked that all board members arrive between 6:30 and 6:45 a.m.

The following are prices provided by different businesses to cater a breakfast and lunch at the conference:

- Backyard Burger - \$7/person (includes chicken sandwich or burger, coleslaw, chips, baked beans and potato salad.)
- Ross's Catering – \$9.75/person (includes chicken breast, vegetable, potatoes, roll, coffee & tea)
- Chris Cakes – checking on breakfast prices

Kim asked Wayne Wilson to contact Lee from the Ag Hall to set up walking tour.

Nancy McNellis will prepare the name tags. Tom Yahl to send the names of all the members who are attending to McNellis@opks.org.

Any speakers who made need copies will have to do so prior to arriving at the site as no copy machine will be available. Wayne Wilson & Skip Moon said they would contact their speakers to inform them. Kim Bauer asked if any more items were located that could be given to the speakers as gifts. It was decided that if nothing else could be located, then a gift card could be purchased from Wal-Mart. Barbara Bille volunteered to pick up folders for the conference and she will meet at the U.G. with Wayne Wilson, Debbie Ward, April and Leslie to place KACE stickers on the folders and stuff welcome bags with items for attendees. Confirmation will be sent out by Wayne Wilson as to date and time.

It was also stated that a meeting would be set up soon with HOA to start the process for the spring conference.

V. NEW BUSINESS

Wayne Wilson presented information from a new member, Nancy Raymer, that detailed classes she had attended and was seeking for approval from the board to apply those credits to her KACE certification. Ms. Raymer had been trying to get in contact with KACE, but due to problems with the website at the time, she was unable to find out any information. All

board members looked over the information. Skip Moon made a motion to approve the CEU's for credit, which was seconded by James Stuart. Motion passed unanimously.

Skip Moon said he was checking into the cost of having a professional manage and maintain the KACE website. He would provide the information as soon as he can. He passed out copies of the fall newsletter and asked that the remaining board members who had not turned in their articles, to please do so by October 19, 2007 to allow for time to insert and get the newsletter out in the mail before the fall conference. He would like to see the newsletter become more interactive with all members and was going to ask for input about tips on abatement, or send in pictures of current cases. The cost for printing the newsletter in color is approximately \$1.50 per copy.

The next meeting will be held on November 9, 2007 in Emporia. Shane Pruitt will set up location and email all board members.

Shane Pruitt made a motion to adjourn the meeting at 12:55 p.m, which was seconded by Tom Yahl. Motion passed unanimously.