

## MINUTES

### KANSAS ASSOCIATION OF CODE ENFORCEMENT ANNUAL BUSINESS MEETING MARRIOTT WICHITA, KANSAS

APRIL 23, 2007

President Leslee Fonseca called the meeting to order at 8:30 AM

#### **I. ROLL CALL**

Members present: President Leslee Fonseca, 1<sup>ST</sup> Vice President Nolan Dealy, 3<sup>rd</sup> Vice President Shane Pruitt, Treasurer Tom Yahl, Sergeant At Arms Skip Moon, Secretary Sandra Cline, Past President Kim Bauer,

Members Absent: 2<sup>ND</sup> Vice President Carla Green

#### **APPROVAL OF MINUTES**

The minutes from the 2006 Annual Business Meeting were approved by the membership unanimously.

Skip Moon told the members that the following Board positions were open.

**1<sup>st</sup> Vice President – 1 year term, eligibility requirements are that the person be KACE certified and has been on the Board for at least one year previously.**

**2<sup>nd</sup> Vice President – 2 year term, eligibility requirements are to be a member in good standing.**

**3<sup>rd</sup> Vice President – 1 year term, eligibility requirements are to be a member in good standing.**

**Secretary – 1 year term, eligibility requirements are to be a member in good standing.**

Skip stated that due to various resignations, many offices are available. If the Board gets no nominations, the positions will go unfilled until the Board can appoint someone to them.

The ballots will be handed out at noon today and collected tomorrow at noon. Leslee motioned to accept nominees from the floor. Wayne Wilson 2<sup>nd</sup>, and the motion passed.

Nolan nominated Skip Moon as the 1<sup>st</sup> Vice President. Barb Bille 2<sup>nd</sup> and the motion passed.

Debi Ward nominated Wayne Wilson as the 2<sup>nd</sup> Vice President. Barb Bille 2<sup>nd</sup> and the motion passed.

Randy Sparkman nominated Shane Pruitt as 3<sup>rd</sup> Vice President. Debi Ward 2<sup>nd</sup> and the motion passed.

Kim Bauer nominated Barb Bille as Secretary. Tammy 2<sup>nd</sup> and the motion passed. Debi Ward motioned to accept this slate of candidates for the 2007-2008 year. Tammy 2<sup>nd</sup> and the motion passed.

Sergeant At Arms is an open position only after Skip is sworn in as 1<sup>st</sup> Vice President, however, Leslee motioned to open the Sgt. At Arms position now. Gaylene Epke 2<sup>nd</sup> and the motion passed.

Skip Moon explained to the members what the Sgt. At Arms does, and urged members to step up – KACE needs new members to run for office. Kim Bauer nominated James Stuart to the position of Sgt. At Arms. Craig Coffee 2<sup>nd</sup> and the motion passed.

Skip Moon went through the proposed by-law changes for the membership. Skip asked if there were any questions from the members. No questions were asked. Skip then showed what the ballots looked like and how to accept or reject the changes. There were no motions for changes. Each jurisdiction will get one vote. Each group will need to decide who is the representative that will conduct their voting.

Debi Ward had a question regarding the by-laws section 3 -3A. In her jurisdiction the words “disability, religion, or sex were added. Does KACE want to also add these words? Leslee made a motion to add these words, Gaylene Epke 2<sup>nd</sup> and the motion passed.

President Leslee Fonseca then moved onto Officer Reports.

## **II. OFFICER REPORTS**

### **President Leslee Fonseca:**

Leslee had no report but she has had a great year working for KACE, and thanked everyone who has helped.

### **1<sup>st</sup> Vice Nolan Dealy:**

Nolan had no report, other than to say he will not be running for 1<sup>st</sup> Vice this year, as he has accepted a new position, however thanks to the members for their support.

**3<sup>rd</sup> Vice Shane Pruitt:**

Shane thanked Nolan for all of his help and is looking forward to this years membership drive.

**Treasurer Tom Yahl:**

Tom's report will be tabled until the new Board Members are sworn in.

**Sergeant at Arms Skip Moon:**

Skip stated that this year will be the time to finalize the strategic plan he and his committee have been working on.

**Secretary Sandra Cline:**

No report, however Kim said thanks for all of Sandra's help on the Board.

**Past President Kim Bauer:**

Kim chaired the Conference Committee this year and thanked them all for their help.

**III. NEW BUSINESS**

Leslee asked for any new business from the floor. Wayne Wilson asked where we could find our cert. hours. Skip said he had the most updated list and any one could get that list from him.

Skip stated that his strategic planning committee felt that what the membership needs, is more interaction between KACE and each city's managers or supervisors. They also would like to target information towards cities that aren't involved currently, in hopes of building more awareness of our organization.

Leslee asked that someone motion that we adjourn until Friday 8:00 AM. Tammy motioned, Bard Bille 2<sup>nd</sup> and the motion passed.

**IV. ADJOURMENT**

Meeting adjourned at 9:15 AM.

Respectfully submitted,

Sandra Cline  
Secretary, KACE 2006-2007

ANNUAL BUSINESS MEETING CONT'D  
APRIL 27, 2007

President Leslee Fonseca called the meeting to order at 8:30 AM.

**I. ROLL CALL**

Members Present: President Leslee Fonseca, 3<sup>RD</sup> Vice President Shane Pruitt, Treasurer Tom Yahl, Sergeant At Arms Skip Moon, Secretary Sandra Cline, Past President Kim Bauer.

Members Absent: 1<sup>st</sup> Vice President Nolan Dealy, 2<sup>nd</sup> Vice President Carla Green

**Treasurer Tom Yahl:**

Tom passed out the proposed 2007 Budget Report and Profit and Loss statements. No questions were asked.

Skip announced to the membership that all of the proposed by-law changes passed. Vince Rocco motioned to accept the new by-laws. Barb Bille 2<sup>nd</sup> and the motion passed.

**INSTALLATION OF NEW BOARD MEMBERS**

**Craig Coffee swore in the new Board.**

Leslee Fonseca – President  
Skip Moon – 1<sup>st</sup> Vice President  
Wayne Wilson - 2<sup>nd</sup> Vice President  
Shane Pruitt – 3<sup>rd</sup> Vice President  
James Stuart – Sergeant At Arms  
Tom Yahl – Treasurer  
Barb Bille – Secretary  
Kim Bauer – Past President

Leslee motioned to adjourn, Barb 2<sup>nd</sup> and the motion passed.

Meeting adjourned at 8:50 AM.

Respectfully submitted,

Sandra Cline  
Secretary, KACE 2006-2007

